

How to register athletes for an ACEL track meet

The ACEL uses Direct Athletics to register track and field athletes. Each ACEL organization must have an account with Direct Athletics before athletes can be registered for a meet. It is the information that you enter into Direct Athletics that will be used by the timing company to assign heats and lanes.

To create an account with directathletics.com

- chose "sign up" from the drop-down menu of the Direct Athletics website
- Select "Team Account"
- In the Preliminary Information box make sure to choose CLUB as your team type (Attempting to register as a school will lead you to questions regarding LHSAA for which you will not have the appropriate answers.)
 - In Team Account Information, please chose a team name that will be easy for the timing company to identify.

Instructions for new and established accounts

- Meet names will be ACEL North Regional and ACEL South Regional along with the date of the events.
- Create or modify team rosters (one for VB, JVB, VG, and JVG)
- Register each athlete for each event planned for him/her. (Ignore the columns labeled USATF#, AAU#, and Date of Birth.)
- You will not be able to register athletes for a particular meet until registration opens for that meet.

Do not register any student online who is not on your roster submitted to ACEL.

You may not add athletes or events after the registration deadline! You will be allowed to scratch (delete) entries and/or replace people registered online with athletes who you have included on your ACEL roster at the scratch meeting. Again, you will NOT be allowed to add any entries after the online registration deadline!